

**PLANNING COMMITTEE  
(Wednesday 20 Jul 2016)  
SCHEDULE OF OUTSTANDING CONTRAVENTIONS**

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1. This report presents the Schedule of Outstanding Planning Enforcement Contraventions. The report updates the position on those contraventions included on the previous schedule and those cases that have since been authorised. It is not a full list of enforcement cases. Please note that from 1<sup>st</sup> April 2012 all new complaints within the national park are being registered on the SDNP system. Those complaints received prior to 31<sup>st</sup> March 2012 will remain on the CDC system until the file is closed.

**Statistics as at 30<sup>th</sup> June 2016**

2.

<u>Case Numbers:</u>	CDC	SDNP cases (included in CDC figures but remaining on CDC system until closed)	SDNP cases (on SDNP system)	Total
On hand as at last report:	293	7	113	406
Cases received since last report:	73		56	129
Cases closed since last report:	74	1	37	111
Current number of cases on hand:	292	6	132	424

3. Breakdown by year

Breakdown of the outstanding cases are as follows:

Outstanding cases logged Pre- SDNP registration	23
Outstanding cases logged in 2012 (CDC System)	8
Outstanding cases logged in 2013 (CDC System)	13
Outstanding cases logged in 2013 (SDNP System)	9
Outstanding cases logged in 2014 (CDC System)	28
Outstanding cases logged in 2014 (SDNP System)	13
Outstanding cases logged in 2015 (CDC System)	109
Outstanding cases logged in 2015 (SDNP System)	47
Outstanding cases logged in 2016 (CDC System)	111
Outstanding cases logged in 2016 (SDNP System)	63

4. Performance Indicators financial year 2016/17 CDC area only:

- a. Acknowledge complaints within 5 days of receipt (90 complainants) 100%
- b. Time taken to initial visit from date of complaint:
- |                                  |      |
|----------------------------------|------|
| Low within 20 days (43 Cases)    | 86%  |
| Medium within 10 days (25 Cases) | 88%  |
| High with 2 days (2 Cases)       | 100% |

- c. Time taken to notify complainants of action decided from date of complaint:
- |                                  |      |
|----------------------------------|------|
| Low within 35 days (42 Cases)    | 93%  |
| Medium within 20 days (28 Cases) | 93%  |
| High within 9 days (2 Cases)     | 100% |
- d. Notices served within 10 days of authorisation (5 Cases) 100%  
between 01.04.16 to 30.06.16

5. Performance Indicators are not available for cases within the South Downs National Park

6. Notices Served.

<u>Notices Served:</u>	01 Apr to 30 Jun		Total in FY 2016/17	
	CDC	SDNP	CDC	SDNP
Enforcement Notices	5	4	5	4
Breach of Condition Notices				
Stop Notices				
Temporary Stop Notices				
Section 215 Notices	2		2	
Section 225A Notices	1		1	
High Hedge Remedial Notices				
Tree Replacement Notice				
Total	8	4	8	4

7. If Members have any specific questions on individual cases, these should be directed to the contact officer, Shona Archer, Enforcement Manager (01243 534547)

**OUTSTANDING CONTRAVENTIONS – SOUTH DOWNS NATIONAL PARK**

<b>CON NO. (Case Officer)</b>	<b>ADDRESS</b>	<b>DETAILS OF BREACH</b>	<b>Date of Notice</b>	<b>COMMENTS</b> EN = Enforcement Notice/BCN = Breach of Condition Notice HHRN = High Hedge Notice/TSN = Temporary Stop Notice SN = Stop Notice/HRN = Hedge Replacement Notice
BY/SDNP/15/00336/COU (Reg Hawks)	Land North of Junction B2138, Bury	Without planning permission the stationing of a mobile home for human habitation	06.08.15	EN BY/22 issued Appeal lodged and conjoined with planning appeal 14/0485/FUL – Public Inquiry (13-16.09.16)
FH/11/00487/EAGRNP FH/10/00140/ESHNP (Reg Hawks)	Land at Brackenwood Telegraph Hill Midhurst GU29 0BN	Change of use of the land to a mixed use comprising of equestrian use and agriculture, namely the keeping and training polo ponies	11.02.13	EN FH/22 Appeal lodged – Public Inquiry 11.06.13 - application for retention of the operational development refused (SDNP/13/1290/FUL). Appeal lodged. 15-17.10.13 and 08.11.13 – Planning Inquiry held 07.01.14 - Appeals dismissed/notice upheld with corrections and variations. Application to appeal to the High Court lodged 03.04.14 – Leave to appeal to the High Court refused. New compliance date of 03.10.14 following refusal of application to High Court to challenge PINs decision 13.04.15 - Planning application received for retaining some of the unauthorised development on site; a number of stables and a wash down area have been removed from the land. 17.04.15 – prosecution withdrawn pending outcome of fresh planning application. 14.09.15 - SDNP/15/01024/FUL - application refused. 28.06.16 – s78 appeal in progress – Inquiry tba for August.

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FH/11/00487/ EAGRNP FH/10/00140/ ESHNP (Reg Hawks)	Land at Brackenwood Telegraph Hill Midhurst GU29 0BN	Construction of buildings, horse walker fencing, hardstanding, trailer ramp, access track, parking area and exercise track.	11.04.13	EN FH/23 Appeal dismissed, notice upheld with corrections/variations. 03.10.14 – New compliance date. 09.12.14 – Site visit showed non-compliance with the notice 15.12.14 – Prosecution papers forwarded to Legal Services 05.01.15 – Legal Services authorised to commence prosecution proceedings. 17.04.15 - prosecution withdrawn pending outcome of fresh planning application. 14.09.15 - SDNP/15/01024/FUL application refused. 28.06.16 – s78 appeal in progress – Inquiry tba for August.
FH/10/00560/ EENGNP (Reg Hawks)	Land North East of Court Farm Miggs Lane Fernhurst GU27 3EZ	Erection of a dwellinghouse in the approximate position shown on the attached plan.	05.12.12	EN FH/21 issued Appeal decision received – Enforcement Notice upheld New compliance date of 19.03.14 04.04.14 – site visit revealed non-compliance 10.07.14 – site visit - work started on dismantling the cabin 24.09.14 – site inspection - doors and windows removed. 04.02.15 – Longer compliance period requested as demolition works are taking place. 28.04.15 – Site inspection revealed structure still standing albeit with no windows and empty. 22.06.15 – letter before action sent; 01.10.15 – owner confirmed site will be cleared by Monday 12 October 2015. 20.10.15 – email stating works to remove the structure continuing. 25.01.16 - Roof dismantled but works to remove the resulting materials from the land halted by poor ground conditions. 30.03.16.- Compliance check revealed no change; 28.06.16 – Letter before action

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FU/08/00230/ EWSTNP (Shona Archer)	The Old Post Office Southbrook Road West Ashling Chichester West Sussex PO18 8DN	Untidy building and land	04.02.11	<p>S215 Notice issued</p> <p>09.10.13 – Defendant was found guilty in their absence. The court imposed the maximum fine of £1,000 together with a victim surcharge of £100 and costs of £438.65</p> <p>No further contact with the owner and so notice of intended action displayed on site</p> <p>29.9.14 - works in default are being considered. This action has now been approved by SDNP.</p> <p>02.12.14 – The initial quote for work to be undertaken is £26,784 inc VAT against the works required in the s215 notice and additional work to prevent further decay at the rear of the building. Potentially this is a building at risk Two further quotes secured.</p> <p>13.04.15 – meeting held on site with representatives from SDNP. The Parks Heritage Officer considers the building is in a very poor state of repair and stability. Urgent works to LB to be considered.</p> <p>23.04.15 - Officers from CDC and SDNP carried out a full assessment of the property. Access to the building was made under powers of entry.</p> <p>08.07.15 – The SDNPA considers it necessary to take Direct Action and issue an urgent repairs notice. An internal meeting to discuss this has taken place; awaiting information from SDNP</p> <p>01.10.15 – Meeting with SDNP. Officers have been asked to consider costs associated with carrying out basic works to make good the property as opposed to full repair works and the risks associated with each option.</p> <p>09.02.16 – meeting with SDNP officers arranged to decide on action. The person claiming ownership has until the end of February 2016 to undertake works of improvement. PTO</p>

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FU/08/00230/ EWSTNP (Shona Archer)	The Old Post Office Southbrook Road West Ashling Chichester West Sussex PO18 8DN	Cont'd		18.03.16 – site visit with SDNPA officers to assess building. Owner was not present but access to garden land was achieved in part. Quotes to be obtained to clear the garden for Direct Action to be considered by SDNPA. 12.05.16 – internal access gained by notice accompanied by SDNPA, HBA and CDC Surveyor 30.06.16 – site visits continuing with contractors for bids for direct action.
MID/SDNP/14/ 00463/LB (Shona Archer)	Midhurst Grill 37 North Street Midhurst West Sussex	Without Listed Building Consent the infilling of the rear court yard area with a structure	09.06.16	LBEN MI/13 issue Compliance date 20.10.16
MID/SDNP/14/ 00463/LB (Shona Archer)	Midhurst Grill 37 North Street Midhurst West Sussex	Without Listed Building Consent the attachment of a plastic banner and lighting units and painting of a shop front	09.06.16	LBEN MI/14 issue Compliance date 20.10.16

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NC/SDNP/14/ 00373/OPDEV (Reg Hawks)	Land west of Stilllands Shillinglee Road Northchapel	The creation of an earth bund	22.01.15	EN NC/14 issued Appeal dismissed with variation to compliance period New compliance date 20.05.16 06.07.16 - Site visit showed non-compliance; letter before action to be sent.
HART/SDNP/ 13/00420/ BRECON (Shona Archer)	2 Ryefield Barns West Harting	Without planning permission the creation of a patio	03.11.15	EN HT/33 issued Compliance date 15.06.16 Appeal against planning application upheld. Notice withdrawn. <b>Remove from next list</b>
HART/SDNP/ 15/00447/ OPDEV (Shona Archer)	Land and Building South of Clarefield Copse Dumpford Lane Nyewood	Without planning permission for formation of a hardstanding	09.05.16	EN HT/24 issued Compliance date 20.08.16 Appeal lodged – Written Representation
SE/SDNP/15/ 00136/OPDEV (Reg Hawks)	Manor Farm Singleton Chichester West Sussex	Without planning permission the creation of a sand school/riding area	05.06.15	EN SE/3 issued Appeal lodged – Written Representation The appeal is dismissed and the notice is upheld but the period for compliance is increased New compliance date of 23.11.16
SN/SDNP/14/ 00351/OPDEV (Steven Pattie)	12 Greenfields Sutton Pulborough	Without planning permission the formation of an access and engineering works to create a hardstanding	18.05.16	EN SN/2 issue Compliance date 29.09.16

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STED/SDNP/ 16/00120/COU (Shona Archer)	Minsted Heath Barns Minsted Lane, Minsted Stedham	Untidy Land	27.06.16	Section 215 Notice SJ/23/S215/25 issued Compliance date 25.10.16



Chichester District Cases:

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BI/14/00270/ CONADV (Reg Hawks)	The Barnyard Birdham Road Birdham	Prosecution for displaying unauthorised advertisements		15.01.15 – Prosecution papers forwarded to Legal Services 29.01.15 – Prosecution authorised 22.05.15 – Court hearing. Defendant made an application for Advertisement Consent which was refused in May 2015. Matter adjourned to 28th August 2015 for trial 28.08.15 – Court hearing. Defendant pleaded guilty. The Court noted the guilty plea and gave an absolute discharge. Court costs £200 (contribution basis). 01.09.15 – letter before action sent by Legal Services requiring full compliance by 01.11.15; 14.01.16 – unauthorised sign moved away from road frontage but remains on display. 14.03.16 - Meeting held with the occupiers and agent. They were advised to remove the unauthorised signs along the road and submit a suitable scheme for a single sign that would be more in keeping. 04.07.16 – no change. Case to be reviewed

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BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road	Prosecution for non-compliance with TSN's 40 and 41 (all owners)		21.10.15 - prosecution papers sent to Legal Services 18.11.15 – statements amended in accordance with instructions from Legal Services. 05.01.16 - Affidavit prepared in conjunction with further application for Injunction. 04.03.16 – Hearing date given as 4 <sup>th</sup> April 2016 at Worthing 08.4.16 – all persons who have expressed interest in the land are now included in the application for an Injunction. No interim injunction at this time. June 2016 – Legal services have approached the court to request a hearing date. It is proposed that all owners be required to provide undertakings to the court pending the outcome of the planning and enforcement appeals now scheduled for an Inquiry in December 2016.
BI/15/00194/ CONTRV (Reg Hawks)	Plot C - Land North West of Birdham Farm, Birdham Road, Chichester	Without planning permission the stationing of a mobile home for the purposes of human habitation	06.05.15	EN BI/23 issued Appeal lodged – Public Inquiry 07.04.16 – Committee Rm 1 Linked to s78 appeal re BI/15/01287/FUL 04.12.15 – s78 appeal withdrawn 13.01.16 – s174 appeal withdrawn. New compliance date:13.07.16
BI/15/00194/ CONTRV (Reg Hawks)	Plot D - Land North West of Birdham Farm, Birdham Road, Chichester	Without planning permission the stationing of a mobile home for the purposes of human habitation	06.05.15	EN BI/24 issued Appeal lodged – Public Inquiry scheduled for 07.04.16 has been cancelled by PINs Enforcement Ground (g) appeal linked to s78 appeal re BI/15/01288/FUL Public Inquiry now to take place on 20-22 December 2016

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BI/15/00139/ CONSH (Reg Hawks)	Plot C - Land North West of Premier Business Park Birdham Road Chichester	Without planning permission erection of a stable building	10.08.15	EN BI/29 issued Compliance date: 21 December 2015 07.01.16 – site visit revealed stable building still in situ. 04.04.2016 – at court it was found that the land has changed hands for a fourth time since the acquisition of the land came to the attention of this authority. Officers will now engage with the new owners to achieve compliance. December 2016 appeal pending.
BI/15/00139/ CONSH (Shona Archer)	Access and track - Land North West of Premier Business Park Birdham Road	Without planning permission excavation, deposit of hardcore and erection of gates and fences	21.09.15	EN BI/30 issued Appeal against the notice is linked to the s78 appeal and will now be heard on 20-22 December 2016.
BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road	Without planning permission, change of use of the land to a mixed use as a residential caravan site, for the storage of caravans and the keeping of horses	03.03.16	EN BI/31 issued Compliance date 14.10.16 SN BI/32 issued Effective from 05.03.16 The planning agents representing the landowners have stated their intention to appeal the issue of this notice. PINs intend to include these appeals in the Public Inquiry to be heard in December 16.
BX/11/00276/ CONMHC (Reg Hawks)	Land west of Oakwood Livery Yard Tinwood Lane Eartham	Change of use of the land to the stationing of a mobile home for the purposes of human habitation.	13.06.13	EN BX/9 issued Appeal lodged – written representation Appeal determined – enforcement notice upheld with variations (compliance period of 2 years) New compliance date 30.04.16 Site visit confirmed compliance with the notice. <b>Remove from next list</b>

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BX/15/00127/ CONADV (Reg Hawks)	Land adjacent to A27 Tinwood Estate Halnaker Boxgrove	Display of an unauthorised advertisement	02.03.16	Authorised to comment prosecution proceedings 13.05.16 – Court Hearing – adjourned until 10.06.16 in defendant’s absence. 13.07.16 – Court action withdrawn, Sign removed with signed undertaking that sign will not be reinstated. <b>Remove from next list</b>
CC/14/00033/ CONADV (Shona Archer)	Heamoor Pizza 9 St Pancras Chichester	Attachment of a fascia advertisement board to the front façade	14.10.14	LBEN CC/124 issued Compliance date 25.01.15 01.10.15 – authority to prosecute obtained 02.10.15 – legal services to be instructed 14.10.15 – authorised to commence prosecution 26.01.16 – Court Hearing. Defendants did not attend court. Proceedings held in abeyance in order to locate freeholders. 05.04.16 – No known address for the landowners. As a result there is no one to prosecute in this matter as officers have no up-to-date contact details for them. 04.07.16 – case to be reviewed and direct action considered.
CC/15/00331/ CONCOM (Shona Archer)	46 South Street Chichester	Without planning permission, the removal of the ground floor shop front doors, bay windows and fascia and the construction of a replacement shop front, fascia panels and insertion of an extractor unit and grill on the north elevation building		EN CC/127 issued Compliance date 08.09.16 Appeal lodged – awaiting start letter

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CH/14/00181/ CONMHC (Shona Archer)	Field West of Five Oaks Newells Lane Chichester West Sussex	Without planning permission the laying of hardcore and the stationing of a mobile home for the purpose of human habitation	09.12.14	EN CH/49 issued Appeal lodged – Hearing date 10.12.15. Appeal dismissed New compliance date of 15.09.16
CH/14/00181/ CONMHC (Shona Archer)	Field West of Five Oaks Newells Lane Chichester West Sussex	Use of the land for the stationing of a mobile home for human habitation	09.12.14	Stop Notice CH/50 issued with EN CH/49 See above
CH/11/00538/ CONBC (Reg Hawks)	Five Oaks Stud Farm, Newells Lane, West Ashling Chichester	Without planning permission erection of a building	07.08.15	EN CH/52 issued Appeal lodged – Written Representation Appeal dismissed New compliance date of 20.11.16
CH/14/00292/ CONBC (Shona Archer)	Paddock View Drift Lane Chidham Chichester	The erection of a stable building and the construction of a concrete hard standing.	03.11.14	EN CH/46 issued Compliance date 15.06.15 09.04.15 – works of compliance taking place 26.06.15 – concrete base remains. 02.10.15 – letter sent to owner to remind them of the need to comply 5.5.16 – site visit showed stable building removed from paddock area. Concrete standing remains. There is no public view of the hardstanding at rear of mobile home. 6.7.16 – no further action is proposed at this time. Temporary planning permission for use of land as a gypsy site expires in June 2018.

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CH/14/00292/ CONBC (Shona Archer)	Paddock View Drift Lane Chidham Chichester	The stationing of a mobile home for the purpose of human habitation	03.11.14	EN CH/47 issued Compliance date 15.06.15 09.04.15 – partial compliance achieved. Mobile home has been removed. Boundary wall remains. Not expedient to take any further action at this time. Temporary planning permission for use of land as a gypsy site expires in June 2018.
CC/15/00099/ CONADV (Shona Archer)	Pizza Hut Portfield Way Chichester PO19 1TY	Without consent the erection of an advertisement structure		Section 225A Notice issued Compliance date 19.07.16
CH/15/00151/ CONDWE (Reg Hawks)	Land at Cockleberry Farm Main Road Bosham	Without planning permission, change of use of the land to use for the stationing of a mobile home for human habitation	17.08.15	EN CH/51 issued Appeal lodged – Written Representation Awaiting PINs decision
CH/15/00151/ CONDWE (Reg Hawks)	Land at Cockleberry Farm Main Road Bosham	Without planning permission, the erection of a dwellinghouse	17.08.15	EN CH/53 issued Appeal lodged – Written Representation Awaiting PINs decision

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E/14/00118/ CONCOU (Reg Hawks)	Land at Marsh Farm Barn Drove Lane Earnley	Without planning permission change of use of the land to the stationing of caravans for the purposes of human habitation and the formation of an access track	14.09.15	EN E/26 issued Appeal lodged – Hearing 13-14.07.16 (City Council Offices)
E/14/00348/ CONCOU (Steven Pattie)	107 First Avenue Almodington Batchmere	Without planning permission, change of use of the land to the storage of caravans, caravan trailers, boats and domestic items	14.12.15	EN SY/63 issued Appeal lodged – written representation

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FU/06/00384/ CONAGR (Shona Archer)	Land west of Mouthes Lane East Ashling	Change of use of the land to storage of wooden pallets, boxes, scrap metal, household goods, disused vehicles and storage/sale of building materials	11.09.07	<p>EN issued</p> <p>7.3.13 – site meeting with EA and owners son who now occupies the land with his 12yr old daughter. A further person lives in a touring caravan. EA required the land to be cleared but raised concerns about the method of disposal. 20.6.13 – site visit with police, EHOs and EA</p> <p>22.07.14 – interviews conducted under caution</p> <p>02.10.14 – letter before action sent to owner</p> <p>04.02.15 – EA to prosecute</p> <p>26.06.15 – observations of the site show that the land remains in use for the keeping and disposal of waste.</p> <p>9.7.15 – email received from EA stating that they had commenced a prosecution in relation to use of land for disposal of waste. Officers to liaise with EA on outcome.</p> <p>01.10.15 – EA requested to update on status of prosecution.</p> <p>20.1.16 – no update has been received.</p> <p>07.4.16 – multi-agency site visit. Land is now strewn with household waste. EA is continuing with its prosecution and adding matters/evidence to its case; WSCC will consider the issue of a notice and use of an Injunction; CDC to consider prosecution of the EN and the issue of a further EN relating to the stationing of residential caravans on the land. The condition of the land has deteriorated since the owners' son has been in occupation of it and his eviction is now underway.</p> <p>23.6.16 - WSCC served a Temporary Stop Notice in relation to the importation of waste.</p> <p>07.07.16 – WSCC issued an EN and Stop Notice requiring the importation and deposit of waste to the land to stop; to remove all deposited waste from the land and to return it to its former condition as grassed field. Period for compliance is 18 months i.e. by no later than 7 January 2018.</p>



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FU/15/00237/ CONTRV (Shona Archer)	Land south of the Stables, Scant Road East West Ashling	Without planning permission, creation of a hardstanding, deposit of waste and infilling of a ditch	23.07.15	EN FU/59 issued Appeal lodged – Written Representation Awaiting PINs decision 6.7.16 – appeal dismissed and EN upheld with the compliance period extended to 6 months to provide time for planning (s.78) appeal to be determined. New compliance date 6 January 2017.
FU/15/00237/ CONTRV (Shona Archer)	Land south of the Stables, Scant Road East West Ashling	Importing of waste and use and compaction to create a hardstanding	29.07.15	SN FU/60 issued Notice becomes effective 01.08.15 02.10.15 - Prosecution Proceedings instigated against contravention of the notice 09.11.15 – authority given to prosecute. 11.12.15 – Magistrates’ Court Hearing further court attendance on 26.01.16 5.1.16 – officers were contacted by Mr Michael Connors who gave details of his legal adviser. Mr Connors stated that his son Miley owns the land and not him. He also stated that the works were done outside of the 28 day period of the notice. 25.02.16 – application lodged to withdraw prosecution from Mr Michael Connors. In light of this new prosecution proceeding required to re- commence prosecution proceedings. 12.04.16 – No further action until the appeal against the issue of the above enforcement notice has been determined. 6.7.16 – appeal dismissed and EN upheld with the compliance period extended to 6 months to provide time for planning (s.78) appeal to be determined. New compliance date 6 January 2017.

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HN/09/00331/ CONENG (Reg Hawks)	Land at Garnet Cottage Hunston Road Chichester PO20 1 NP	Without planning permission change of use of land to the storage of a mobile home and builders rubble and/waste	23.08.10	EN HN/17 & HN/18 issued 14.04.14 – Hearing into non-compliance with EN adjourned as defendant did not attend. Matter re-listed for 19.05.14 for trial. Defendant failed to appear. Warrant for arrest issued; 04.09.14 – site visit. Most of the rubble removed. 01.10.14 - Site visit carried. Owners health is an issue and instructions are awaited in respect of Power of Attorney; 11.2.15 – Resident of land visited EPH they were unable to demonstrate their authority to act on the owner’s behalf. 04.07.16 – Rubble and waste has been removed from the land. Letter to be sent to the occupiers of the mobile home to assess their circumstances before officers consider the expediency of further action.
HN/12/00216 CONMHC (Reg Hawks)	Garnet Cottage Hunston Rd Hunston PO20 1NP	Change of use of the land to the stationing of a mobile home for the purposes of human habitation	10.01.13	EN HN/20 issued Compliance date 21.08.13 08.01.14 - Site visit carried out. Mobile home still in situ. 16.01.14 – letter requesting compliance with the notice 10.02.14 – Human Rights audit conducted 07.07.14 – case under review because occupier of the mobile homes is acting as a house keeper/carer for the landowner; 04.09.14 – site visit – no change from above. 01.10.15 –Prosecution of MH occupier to be considered. 21.1.16 – this case will now be managed to a conclusion having regard to the circumstances of the owner, the occupiers of the land and changes in the land. 12.04.16 –Failure of the landowner or their representative to engage further with this authority. 04.07.16 – Rubble and waste has been removed from the land. Letter to be sent to the occupiers of the mobile home to assess their circumstances before officers consider the expediency of further action.

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NM/15/00306/ CONCOU (Shona Archer)	Land South of Post Office Lane North Mundham Chichester	Without planning permission the erection of tree buildings and a children's play structure	04.05.16	EN NM/22 issued Appeal lodged – Public Inquiry 11.10.16 (North Mundham Village Hall)
NM/15/00306/ CONCOU (Shona Archer)	Land South of Post Office Lane North Mundham Chichester	Without planning permission the erection of tree buildings and a children's play structure	04.05.16	EN NM/23 issued Appeal lodged – Public Inquiry 11.10.16 (North Mundham Village Hall)

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O/03/00173/ CONMHC (Shona Archer)	Decoy Farm Decoy Lane Aldingbourne	Construction of partially completed building. Change of use of land for storage of motor vehicles etc	01.07.05	<p>ENs issued. Appeal dismissed, 10.12.08 – Court - imposed a 12 months conditional discharge and costs of £1200 17.08.11 - meeting with owners to discuss ownership, compliance and agricultural justification of items on the land 13.11.13 – Court case adjourned 18.11.14 – Trial at Chichester Magistrates Court. Adjournment by defendant agreed – return to court March ‘15 13.03.15 – At trial the defendants were found guilty and fined £7240 in fines plus Council costs of £2342.09. Total sum of £9582.09 09.7.15 – visit to property has revealed minor improvement. Matter to be put forward for direct action. Report in progress 21-9-2015 – Direct Action report drafted 01.10.15 – Draft report which includes quotes from contractors, will be brought before members once clarification of the procurement process and the legal position for clearing the land has been obtained 09.12.15 – Direct Action authorised by Planning Committee. 11.01.16 – Letter sent to preferred contractor confirming decision and requesting methodology statement and risk assessment 23.05.16 - Direct Action commenced on the site; 30.06.16 – Direct Action completed. Letter of confirmation to be sent to the landowner and a charge placed on the land register once invoice from contractors has been received and settled.</p>

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O/15/00277/ CONHH (Reg Hawks)	Tapners Barn Marsh Lane Merson Oving	Without planning permission the erection of an extension	23.11.15	EN O/23 issued Appeal lodged – Written Representation Awaiting PINs site visit
PS/10/00761/ CONMHC (Reg Hawks)	Land north of Ifold Copse (Nell Ball) Dunfold Road Plaistow	Change of use of the land for the mixed use for agriculture and stationing of a mobile home for purposes of human habitation	24.10.12	EN PS/43 issued Appeal lodged – Hearing held on 16.04.13 (Old Court Room) 03.07.13 – Appeal Decision – appeal dismissed and EN upheld. New compliance date 04.01.14 01.04.14 – application made for retention of the mobile home as permanent dwelling 14/00460/FUL; 22.05.14 - application refused – prosecution action re- commenced for failure to comply with PS/43 22.09.14 – letter from Legal making it clear that defendants have a deadline of 4 weeks to submit a planning application; 20.11.14 – revised application refused on 20.03.15 04.06.15 – further site inspection showed no change; 08.07.15 – matter to be returned to court. 01.10.15 – response from legal awaited; 20.03.15 – Refused - 14/03983/FUL for retention of existing mobile home as a permanent dwelling. 18.09.15 - S78 appeal lodged 20.09.15 – prosecution deferred pending outcome of s78 planning appeal. 25.01.16 – appeal still in progress 22.03.16 – s78 appeal dismissed 22.03.16 – Legal appraised of the situation 22.06.16 – Case conference held with Legal. Legal to issue a further letter before action and continue with prosecution.

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PS/13/00214/ CONAGR (Reg Hawks)	Land north of Ifold Copse (Nell Ball Farm) Dunfold Road, Plaistow	The erection of a food preparation and egg packing bldg, workshop & two container storage buildings	29.08.13	EN PS/46 issued Appeal decision received – enforcement notice upheld; New compliance date 08.01.15 25.03.15 – site visit confirmed non-compliance with the notice 04.06.15 – prosecution papers forwarded to Legal Services 04.08.15 -authorisation to proceed with prosecution 13.01.16 – prosecution action deferred until 12.02.16 pending discussion with planners to submit fresh application. 22.06.16 – case conference with Legal. Legal instructed to re-commence prosecution proceedings.
PS/14/00378/ CONCOM (Reg Hawks)	Land north of Ifold Copse (Nell Ball Farm) Dunfold Road, Plaistow	The erection of a building (kitchen/food preparation unit)	22.01.15	EN PS/53 issued Compliance date 05.09.15 09.09.15 – site visit showed non-compliance with the notice 11.09.15 – letter before action sent 23.11.15 – Prosecution paperwork forwarded to Legal Services 22.12.15 - Authorised to proceed with prosecution proceedings. 13.01.16 – prosecution action deferred until 12.02.16 pending discussion with planners to submit fresh application 22.06.16 – case conference with Legal. Legal instructed to re-commence prosecution proceedings.

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PS/13/00015/ CONAGR (Reg Hawks)	Crouchland Farm, Rickmans Lane, Plaistow	Without planning permission, change of use of the land from agriculture to a commercial biogas plant	15.07.15	EN PS/54 issued Appeal lodged – Public Inquiry scheduled for 24.09.16-04.10.16. The full extent of the planning issues to be considered at the Inquiry will depend on the outcome of current CLU appeal (hearing scheduled for 12.05.16) in connection with unrestricted use of the biogas plant and equipment. 22.06.16 – appeal decision letter published re CLU appeal - APP/P3800/15/3137735. Appeal part allowed/part dismissed. 23.06.16 – PINS confirmed a date for the respective s78 & s174 to be rescheduled
PS/13/00015/ CONAGR (Reg Hawks)	Crouchland Farm Rickmans Lane Plaistow	Without planning permission, the installation, construction, engineering operations and deposit of earth in connection with a commercial biogas plant	15.07.15	EN PS/55 issued Appeal lodged – Public Inquiry scheduled for 24.09.16-04.10.16. The full extent of the planning issues to be considered at the Inquiry will depend on the outcome of current CLU appeal (hearing scheduled for 12.05.16) in connection with unrestricted use of the biogas plant and equipment. 22.06.16 – appeal decision letter published re CLU appeal - APP/P3800/15/3137735. Appeal part allowed/part dismissed. 23.06.16 – PINS confirmed a date for the respective s78 & s174 to be rescheduled.
SB/11/00022/ CONDWE (Shona Archer)	Acre View RBS Nurseries Thornham Lane Southbourne Emsworth	Without planning permission, change of use of the land occupied by the buildings for use as single dwellinghouses	18.08.15	SB/108 issued Application 15/02508/FUL submitted for Continuation of use of building as a single dwellinghouse refused Appeal lodged – Public Inquiry 24/25.05.16 Appeal allowed and EN quashed without costs. <b>Remove from next list</b>

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SB/14/00313/ CONMHC (Shona Archer)	Land to the North of Marina Farm Thorney Road Southbourne	Without planning permission the stationing of a mobile home for the purposes of human habitation.	20.10.15	EN SB/111 issued Appeal lodged – Hearing 01.06.16 Awaiting PINs decision.
SB/15/00274/ CONCOU (Shona Archer)	Reedmans Yard Prinsted Lane Prinsted Emsworth Hampshire PO10 8HS	Change of use of the land to a mixed use comprising agriculture and the storage of cut logs, two x touring caravans, a 4x4 vehicle, a derelict car, window frames and doors, waste building materials and four trailers.	03.11.16	EN SB/110 issued Compliance date 15.06.16 16.06.16 – compliance visit carried out. At this there has been an improvement in the condition of the land overall. Further site visit arranged with the Environment Agency w/c 11.07.16
SI/14/00397/ CONMHC (Reg Hawks)	Land at Church Farm, Church Farm Lane Sidlesham	Without planning permission, change of use of the land to the stationing of a mobile home for the purposes of human habitation	14.09.15	EN SI/68 issued Appeal lodged – Written Representation Awaiting PINs site visit



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SI/15/00157/ CONMHC (Reg Hawks)	Land south of Green Lane Piggeries, Ham Lane Sidlesham	Without planning permission, stationing of a mobile home for the purposes of human habitation	13.05.15	EN SI/67 issued Appeal – hearing held 09.02.16. Enforcement notice upheld with variation in time to comply (12 months to comply with the notice and remove the static mobile home) and planning permission granted with a 3 year permission for 2 no. touring caravans on the site and build a day room. Compliance date for removal of the mobile home, cesspool and track 21.04.17
SY/15/00074/ CONHH (Shona Archer)	47 Wellington Road Selsey Chichester	Without planning permission to erection of a dwellinghouse	25.11.15	EN SY/62 issued Appeal lodged – Written Representation conjoined with planning appeal Awaiting PINs site visit
SY/15/00177/ CONHH (Steven Pattie)	Portsoy 16 Bonnar Road Selsey Chichester West Sussex PO20 9AT	Without planning permission the erection of an extension	14.12.15	EN SY/63 issued Compliance date 25.07.16
SY/14/00304/ CONHH (Steven Pattie)	100 Beach Road Selsey Chichester PO20 0SZ	Without planning permission the erection of a fence over 1 metre in height adjacent to a highway	13.05.16	EN SY/65 issued Compliance date 24.08.16 Appeal lodged – Written Representation

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WE/15/00135/ CONWST (Reg Hawks)	Land west of The Bridle Lane Hambrook	Without planning permission, the excavation of top soil, deposit of hardcore to form a track	15.10.15	EN WE/33 issued Appeal lodged – Written Representations Awaiting PINs site visit
WE/15/00134/ CONACC (Steven Pattie)	Land West Of Hopedene Common Road Hambrook Westbourne	Without planning permission, change of use to a car wash business	20.08.15	EN WE/32 issued Appeal lodged – Written Representation Appeal dismissed – compliance dates of 23.03.16 and 23.05.16 23.03.16 – site visit noted compliance with first part of notice. Further compliance visit required after 23.05.16 27.05.16 – Site visit revealed non-compliance with the notice. 01.06.16 – Letter before action sent. Compliance by 29.06.16 or commencement of prosecution proceedings.
WE/15/00322/ CONENG (Reg Hawks)	Land west of Jubilee Wood Hambrook Hill North Hambrook	Without planning permission the construction of a storage compound	20.01.16	EN WE/34 issued Compliance date 02.06.16 Planning application received for agricultural building and compound under 16/00565/FUL. 04.07.16 – application pending consideration.
WE/15/00063/ CONWST (Shona Archer)	Land south of Paradise Lane Westbourne Chichester	Untidy Land	13.05.16	S215 Notice WE/25/S215/24 issued Compliance date 10.07.16

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WI/14/00365/ CONCOU (Steven Pattie)	Northshore Yatch Limited The Street Itchenor Chichester	Without planning permission change of use of the land for the storage of boat moulds	08.04.16	EN WI/21 issued Compliance date 20.11.16
WR/15/00038/ CONMHC (Reg Hawks)	1 Newfields Newpound Wisborough Green Billingshurst	Without planning permission change of use to a mixed use as a dwellinghouse and stationing of a mobile home for the purposes of human habitation	03.09.15	EN WR/23 issued Appeal lodged – Hearing 23.06.16 (Richmond - WSCC) 07.04.16 appeal withdrawn New compliance date 07.10.16
WR/15/00038/ CONMHC (Reg Hawks)	Land south of 2 Newfields Newpound Wisborough Green Billingshurst	Without planning permission change of use of land to the stationing of two mobile homes for the purposes of human habitation	03.09.15	EN WR/24 issued Appeal lodged – Hearing 23.06.16 (Richmond - WSCC) 07.04.16 appeal withdrawn New compliance date 07.10.16