

## Avenue de Chartres Season Ticket Terms & Conditions

This Season Ticket can be used for the following car park:

### Avenue de Chartres

1. Upon application the name supplied to Parking Services, which is stated on initial application, will be deemed as the Season Ticket holder.
2. The fact that a payment has been forwarded does not guarantee that a season ticket will be issued.
3. Possession of a Season Ticket does not guarantee the availability of a space for the holder to park
4. It is the responsibility of the Season Ticket holder to inform and supply all users of the Season Ticket with the Terms & Conditions.
5. In the event of a Season Ticket being lost an administration charge of £5.00 will apply for the issue of a replacement.
6. To request a refund, the Season Ticket must be returned to Parking Services. Refunds can only be issued for the remaining full months of the Season Ticket.
7. Only by clearly displaying a valid Season Ticket itself continuously on the windscreen of the vehicle will it be accepted as a valid exemption from the payment requirements in the car park.
8. If two or more identical Season Tickets are being displayed in two vehicles simultaneously both Season Tickets will be considered void and the standard charges for the car park will be applicable.
9. Facsimile copies will be regarded as void and the standard charges applicable to the car park will apply.
10. Season Tickets are perpetual, this means that when you renew you will not require a replacement Season Ticket as all the ticket information is contained in the barcode. However, you must renew at least 36 hours before the expiry date to allow the barcode details to be updated.
11. Season Tickets can be renewed up to 14 days before the date of expiry.
12. If the Season Ticket is not renewed 14 days after the expiry, it may be necessary to submit a new application.
13. It is the responsibility of the Season Ticket holder to inform Parking Services of vehicle registration changes via: 01243 534500, [cdccarparks@chichester.gov.uk](mailto:cdccarparks@chichester.gov.uk)
14. The Season Ticket holder must allow 36 hours for a new vehicle registration mark to be updated on the Season Ticket.
15. If for any reason the Season Ticket holder will not be parking the vehicle which is logged against the season ticket, please contact Parking Services on 01243 534500 before the vehicle is parked and advice will be given.
16. When renewing or changing a registration on a Season Ticket, Council opening hours on Bank Holidays, Public holidays and the Christmas period should be taken into consideration.
17. Four vehicle registration marks can be registered against the Season Ticket.
18. The Season Ticket holder can use any parking space in the Avenue de Chartres Car Park, with the exception of any space allocated for a specific user.
19. The number of Season Tickets available in each car park will be restricted to enable spaces to be used for pay & display users.
20. The vehicle the Season Ticket is displayed in must be parked wholly within the markings of a bay. If this is not possible alternative parking must be found.
21. The council reserves the right to vary its parking arrangements at any time without notice.
22. If a Season Ticket is suspected of being misused it will be withdrawn.
23. Chichester District Council accepts no liability for loss or damage to any vehicle including the fittings or contents.
24. Failure to comply with the Terms & Conditions and the Chichester District Council Parking Order may result in a Penalty Charge Notice being issued. Please go to [www.chichester.gov.uk](http://www.chichester.gov.uk) to view the Parking Order.