

Pre Application Service:

Scale of Development	Fee (inclusive of VAT @ 20%)	Level of Advice Given	Timeframe for Response	Resources Required
DINPP	£0	Written Response to completed DINPP form	15 working days	Technical Officer / Planning Officer
Householder	£0	Informal 'duty officer' conversation. No written response - only policy and constraint identification	Whenever the duty system operates (up to each partner Authority to determine)	Planning Officer
	£0 (If a meeting is required £48 per hour)	Written response (inc site visit if required) to completed householder pro-forma.	20 working days from receipt of valid information	Planning Officer
Replacement dwellings and other development (change of use; agricultural development; advertisements; telecommunications)	£72 (If a meeting is required £48 per hour)	Written response (inc site visit if required) to completed pro-forma.	20 working days from receipt of valid information	Planning Officer
1-3 dwellings; up to 499m² commercial floorspace	£240 (£48 per hour for additional meetings)	Site visit, written response and 1 x 1hr meeting on the information provided.	25 working days from receipt of valid information	Development Team Approach including Planning Officer and other specialist internal advice but not County Council Consultees. Input of SDNPA Officer if pre-application delegated to Partner Authority
4-9 dwellings; up to 500-999m² commercial floorspace	£360 (£48 per hour for additional meetings)	Site visit, written response and up to 2 x 1hr meetings on the information provided.	25 working days from receipt of valid information	Development Team Approach including Planning Officer and other specialist internal advice but not County Council Consultees. Input of SDNPA Officer if pre-application delegated to Partner Authority
10-29 dwellings; up to 1,000-1,999m² commercial floorspace	£900 (£48 per hour for additional meetings)	Site visit, written response and up to 2 x 1hr meetings on the information provided.	Initial contact made within 5 working days to agree timetable	Development Team Approach including Planning Officer and other specialist internal advice but not County Council Consultees. Input of SDNPA Officer if pre-application delegated to Partner Authority
30-99 dwellings; 1,999m² to 3,500m² commercial floorspace	£1,800 (£48 per hour for additional meetings)	Site visit, written response and up to 3 x 1hr meetings on the information provided.	Initial contact made within 5 working days to agree timetable	Development Team Approach including Planning Officer and other specialist internal advice but not County Council Consultees. Input of SDNPA Officer if pre-application delegated to Partner Authority
Anything over the above thresholds	10% of Planning Application Fee	Case by case agreement after initial meeting.	Initial contact made within 5 working days to agree timetable	Development Team Approach including Planning Officer and other specialist internal advice but not County Council Consultees. Input of SDNPA Officer if pre-application delegated to Partner Authority
<ul style="list-style-type: none"> ▪ For Parish Councils the pre-application fee will be half those stated above. For works to benefit a registered disabled person there will be no fee. Any form of development where the formal application itself would not be subject to a fee, such as applications for Listed Building Consent, Conservation Area Consent and Notifications concerning works to Trees, will not levy a fee. ▪ Any specialist advice required to provide a pre-application response, that a Local Planning Authority could not be reasonably expected to employ, e.g. a retail analyst, will require funding by an applicant. An estimate of this fee will be provided by the Local Planning Authority and will require paying in full prior to advice being given (any monies unspent will be refunded). 				