

BUSINESS RATES ONLINE – SEARCH FOR BUSINESS RATES RATEABLE VALUE AND ANNUAL CHARGE

Introduction

This guide provides a step by step instruction on how to use the my business rates service to search for a rateable value and annual charge. It includes a [troubleshooting guide](#) at the end to help with any problems you may encounter. Please note you do not have to be logged in to carry out this search.

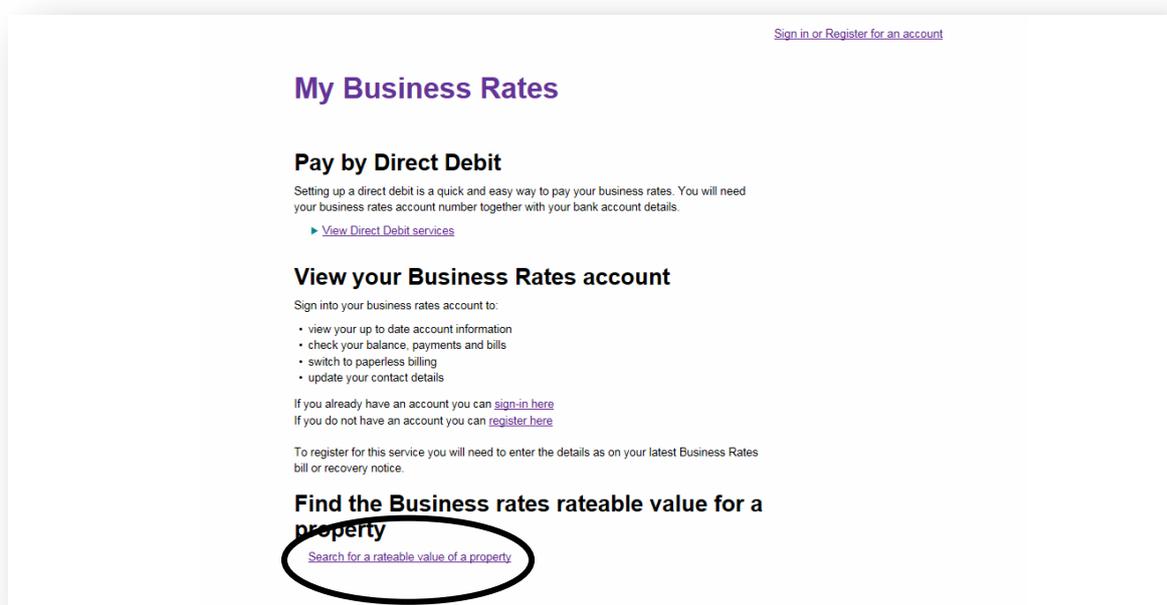
To do this you will need:-

- ✓ The property address

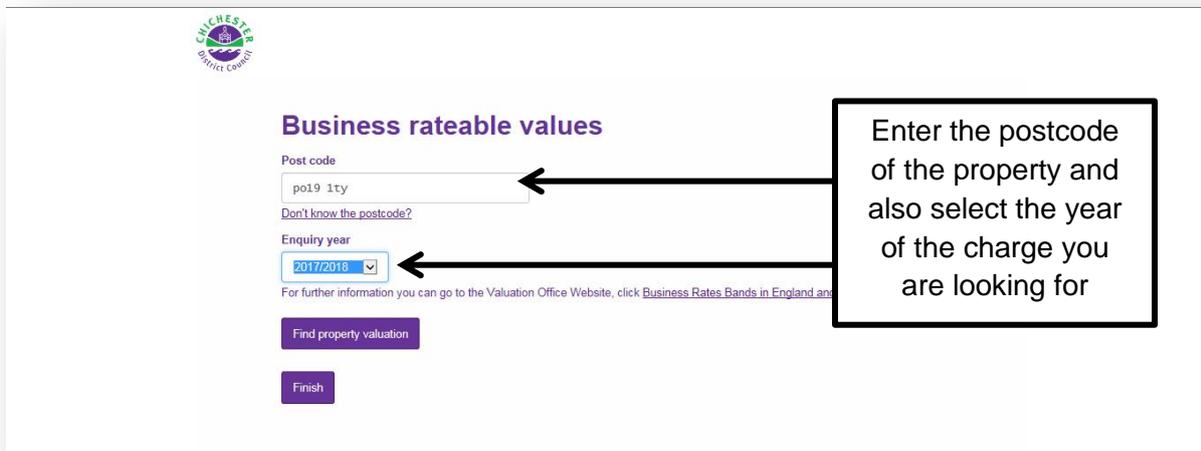
How to search for rateable values and annual charges

Step 1 – Go to www.chichester.gov.uk/myaccount and select my business rates.

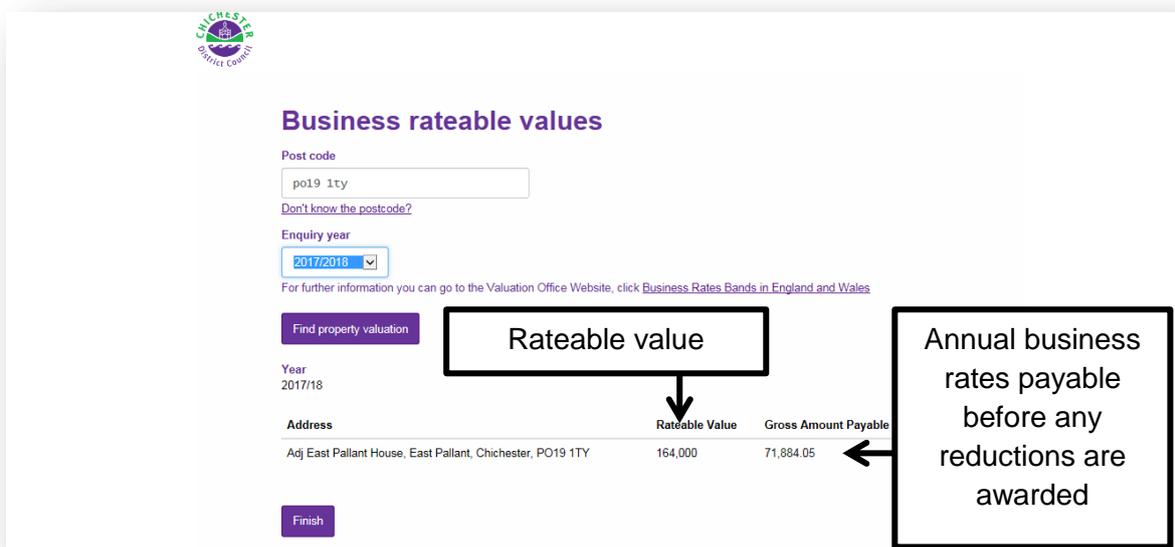
Step 2 – Click “search for a rateable value of a property”.



Step 2 - Enter the postcode of the address you are searching for, and select the year for which you want to find the business rates annual charge for. Then click “find property valuation.”



Step 3 – Scroll down until you find the property you are searching for.

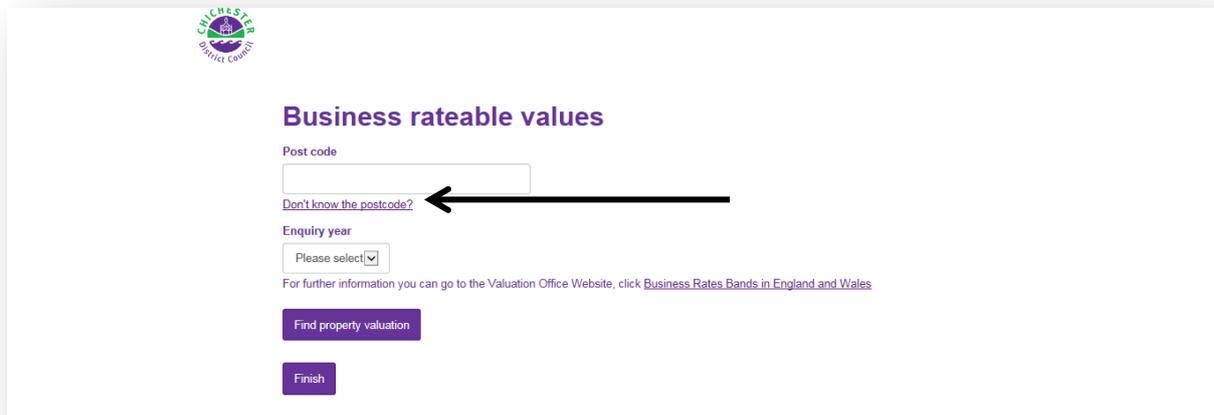


Address	Rateable Value	Gross Amount Payable
Adj East Pallant House, East Pallant, Chichester, PO19 1TY	164,000	71,884.05

Troubleshooting

Q. I don't know the postcode of the property I am searching for

- A. You can still search for the property by clicking “don't know the postcode”, and then entering the property address.



Business rateable values

Post code

[Don't know the postcode?](#)

Enquiry year
 Please select

For further information you can go to the Valuation Office Website, click [Business Rates Bands in England and Wales](#)

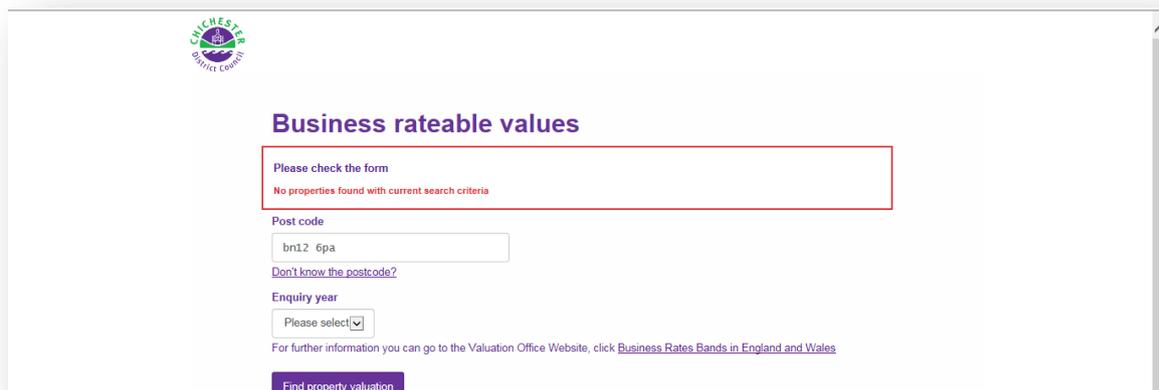
[Find property valuation](#)

[Finish](#)

Q. I don't want to set up a user account, can I still search for a property.

- A. Yes, the rateable values of a property and annual charges are public information. You can search for any property that falls within the Chichester District.

Q. I have entered a postcode but received a message saying “no properties found” with current search criteria”



Business rateable values

Please check the form
 No properties found with current search criteria

Post code
 bn12 6pa

[Don't know the postcode?](#)

Enquiry year
 Please select

For further information you can go to the Valuation Office Website, click [Business Rates Bands in England and Wales](#)

[Find property valuation](#)

- A. Double check the postcode/address has been entered correctly and that the property falls within the Chichester District. If you are unsure whether the property falls within the Chichester District you can check with the Valuation Office Agency, which authority covers the property;- <https://www.gov.uk/correct-your-business-rates>

Q. I think the rateable value for this property is too high

A. The assessment of property's for the purposes of business rates is a function of the Valuation Office Agency. Any questions regarding the rateable value of a property should be directed to them; www.voa.gov.uk