

Site Constraints and Validation Advice Pre-Application Advice Form

What to expect from this service

- A written response in the form of a letter, email or notification
- A 10 working day timescale for response
- A response based on a desktop assessment on the information submitted. Further information may be requested if required to provide a response.

What not to expect from this service

- An analysis of a proposal or officer opinion as to issues or merits of a particular proposal
- Input from a Planning Officer
- A site visit or meeting
- A guaranteed outcome on a planning application
- Advice on whether the proposals would constitute permitted Development

Important:

Pre-application requests for advice will not be subject to any publicity but we may be obliged to release documents if we receive a Freedom of Information request or Environmental Information Request and our file notes will form part of the public file if an application follows.

In addition, in the event a formal application is submitted for the proposal the summary of the advice given shall be published.

<p>Applicant Name and Address:</p> <p>Name</p> <p>Address</p> <p>.....</p> <p>Tel No</p> <p>Email</p>	<p>Agent Name and Address:</p> <p>Name</p> <p>Address</p> <p>.....</p> <p>Tel No</p> <p>Email</p>
<p>Site Address:</p> <p>.....</p>	
<p>Full Details of the Proposed Development: (Please continue over if required. Sufficient information regarding the proposed works must be provided to allow for a response)</p>	

Please indicate the type of Advice you require:

**Site Constraints
Check**

*Advice on the planning
designations/constraints
of a site*

£50

**Validation Local
List Advice**

*Guidance on what
you need to include
with a planning
application for a
particular proposal*

£100

Total fee payable _____

(The total fee is the sum of all individual services selected)

I have made the appropriate fee to Customer Services by Debit Card and the payment authorisation code is.....

I enclose the relevant supporting documentation as outlined in the CDC Pre-Application Advice Scheme.

Location and Site Plans

Sketch or Indicative Plans of the Proposal

Full details of the proposal

Any further information that you consider relevant:

.....
.....
.....
.....

Signature

Date