# **Chichester District Council’s Knowledge Test**

**APPENDIX F**

Any person applying to Chichester District Council for a Hackney Carriage or Private Hire Driver’s Licence must sit and pass this Licensing Authority’s Knowledge Test to help demonstrate that they will be able to provide a professional and safe service to customers: The Knowledge Test tests a basic understanding of the Highway Code, Hackney Carriage and Private Hire legislation, Council Policy, as well as knowledge of the local area.

Pass mark – **70% for each and every section**

This is a computerised multiple-choice test: Ten questions from a larger pool are randomly presented for each section. Every question has only one correct answer from a choice of four, with the candidate needing to select the one answer they believe to be correct.

You need to read this guide to give yourself every opportunity to pass the test and, when ready, contact Customer Services (01243 785166) to book a place on the next available test: Available dates may be some time ahead, but once booked should you wish to take/re-take the test earlier than your booked date, you may attend on any date they are being held. **However, note that you are not guaranteed a space, and travel entirely on that understanding: You will only be able to sit the test if a space becomes available through non-attendance on the day by a candidate who had indeed booked for that test date:** **If there are no spaces you will be turned away**.

## SECTIONS TO BE COMPLETED

### **Applying for a Private Hire (PH) Driver’s Licence**

(Time allowed – 1 hour 15 minutes)

**Section A** – Road Signs & Road Markings (10 questions)

**Section B** – Highway Code (10 questions)

**Section C** – Places of Interest (10 questions)

**Section D** – Private Hire Law & Policy (10 questions)

**Section G** – Prevention of Child Sexual Abuse & Exploitation and Disability Awareness (10 questions)

### **Applying for a Hackney Carriage (HC) Driver’s Licence**

(Time allowed – 1 hour 30 minutes)

**Section A** – Road Signs (10 questions)

**Section B** – Highway Code (10 questions)

**Section C** – Places of Interest (10 questions)

**Section E** – Hackney Carriage Law & Policy (10 questions)

**Section F** – Hackney Carriage Geography Test (10 questions)

**Section G** – Prevention of Child Sexual Abuse & Exploitation and Disability Awareness (10 questions)

### **Applying for a Dual Driver’s Licence (PH & HC)**

(Time allowed – 1 hour 45 minutes)

All sections (Sections A to G) need to be passed

### **Adding a HC Driver’s Licence to an existing PH Driver’s Licence**

(Time allowed – 45 minutes)

Section E, Section F and Section G only

### **Adding a PH Driver’s Licence to an existing HC Driver’s Licence**

(Time allowed – 30 minutes)

Section D and Section G only

## **KNOWLEDGE TEST RULES**

1. **Do not** engage in unfair or dishonest practice during the test: You will be disqualified.
2. **Do not** have notes or technological/ web-enabled devices with you in the exam room: You must switch off all such devices, and leave them on your table in clear view, otherwise you will be disqualified.
3. **Do not** talk to, try to communicate with, nor disturb other candidates once the test has started: You will be disqualified.
4. **Do** raise your hand immediately if you experience computer problems.
5. **Do** have your DVLA Driving Licence with you and enter your DVLA Driver Number **carefully**: If you make an error, in the future the system will not recognise you if you need to resit only part of the test, and you will need to take it all again.
6. **Do** check your answers before clicking to finish the test: It is **not** possible afterwards.
7. **Do** raise your hand when you have finished the test: The invigilator will check you have finished, then escort you from the room.
8. **Please Note**: If you wish to leave the room before finishing the test, you will **not** be allowed to return and you will automatically fail.
9. **There is no planned Fire Drill**: If the Fire Alarm sounds, the invigilator will direct you to the nearest exit and escort you to the Council’s Building Clearance Control Point: You must follow any instructions given.

### **Knowledge Test – Pass**

**If you Pass the test, this is valid for one (1) calendar year from the date of doing so**: The Pass enables you to continue in the Application process, completing the various other elements required before an Application is valid: **Note that should you fail to make such a valid Application within the calendar year after passing the Knowledge Test, you will be required again to sit and achieve a further Pass in it.**

### **Knowledge Test – Fail (Re-sits)**

If you do not Pass the test, two re-sits are permitted: These will be for the section(s) failed. Note that the questions on subsequent tests will not necessarily be the same as those previously attempted.

NOTE: If the test is not passed on the second re-sit, a period of 6 weeks is required before again it will be possible to start a new set of tests when again all sections are required to be answered, with two further re-sits being permitted.

## **Question examples**

### **Section A – Road Signs (10 questions)**

You will be presented with a series of pictures of road signs and asked to identify what it means. There will also be questions on road markings and their meaning. It is strongly recommended that you purchase a current copy of ‘The Highway Code’ to be able to learn this information.

**Example Question**

What does this sign mean?



Answer A – Maximum Speed

Answer B – No road markings

Answer C – No entry for vehicular traffic

Answer D – Side winds

**Example Answer**

The answer to the example question is Answer A – Maximum Speed.

### **Section B – Highway Code (10 questions)**

You will be presented with a series of questions based on the Highway Code. It is strongly recommended that you purchase a current copy of ‘The Highway Code’ to be able to learn this information. There will be questions on:

* Speed Limits on different types of roads
* Stopping distances
* Seatbelt regulations
* What to do in an emergency
* Tyres and vehicle maintenance

**Example Question**

Can you drive past a lollypop woman/man who is standing in the road displaying a ‘Stop’ lollypop sign?

Answer A – Yes

Answer B – No, unless there are no pedestrians about to cross

Answer C – None of the above

Answer D – No, under no circumstances

**Example Answer**

The answer to the example question is Answer D – No, under no circumstances.

### **Section C – Places of Interest (10 questions)**

You will be presented with a series of questions based on places of interest within the Chichester District.

For places of interest located in Chichester itself, you may be asked to identify the road name; for any places of interest outside the city itself, you will need to know in which village or town the venue is located and may be asked what the main road is to get there. It is recommended that you use e-maps to help learn this information prior to your test. **The use of e-maps is not permitted during the test.**

**Example Question**

Which two villages are West of Chichester, on the A259?

Answer A – Bosham and Fishbourne

Answer B – Fishbourne and Lavant

Answer C – Bosham and Tangmere

Answer D – Fishbourne and Tangmere

**Example Answer**

The answer to the example question is Answer A – Bosham and Fishbourne.

### **Section D – Private Hire Law & Policy (10 questions)**

**This section is for prospective** **Private Hire Drivers only**. You will be presented with a series of questions on the Law regarding Private Hire work and also Chichester District Council’s policies and other key requirements.

You may also be asked basic numeracy questions regarding how much change to give a customer.

### **Section E – Hackney Carriage Law & Policy (10 questions)**

**This section is for** **prospective Hackney Carriage Drivers only**. You will be presented with a series of questions on the law regarding Hackney Carriage work and also Chichester District Council’s policies and other key requirements.

You may also be asked basic numeracy questions based around how much change to give a customer.

### **Section F – Hackney Carriage Geography Test (10 questions)**

**This section is for** **prospective Hackney Carriage Drivers only** and is to test the applicant’s geographical knowledge of the Chichester District.

All questions will relate to journeys that start from a daytime Taxi Rank: Currently there are two of these in the Chichester District:

* North side of Chichester Railway Station
* West Street, Chichester, outside the Duke & Rye Public House

**Example Question 1 – Geography Question**

You pick up a customer from the rank, north side of Chichester railway station. You turn left onto Southgate (A286). Staying in the left hand lane you follow the road round to the left onto Avenue De Chartres (A286). You drive past the multi-storey car park and at the roundabout take the 2nd exit onto Via Ravenna (A259). At the next roundabout you take the 2nd exit, continuing along Via Ravenna (A259). At the next roundabout you take the 1st exit onto Cathedral Way (A259). You take the first right onto Fishbourne Road East. You approach a small roundabout and take the 1st exit. Where do you end up?

Answer A – Chichester College

Answer B – Tesco

Answer C – Sainsbury

Answer D – None of the above

**Example Answer 1** – Geography Question

The answer to the example question is Answer B - Tesco’s.

**Example Question 2 – Residential road name in Chichester**

Which of the following is a road between Oving Road (B2144) and Bognor Road (A259)?

Answer A – Westgate

Answer B – Kingsham Road

Answer C – Florence Road

Answer D – Barnfield Drive

**Example Answer 2 - Residential road name in Chichester**

The answer to the example question is Answer C – Florence Road.

### **Section G – Prevention of Child Sexual Abuse & Exploitation (CSAE) with Disability Awareness (10 Questions)**

You will be presented with a series of basic questions testing your knowledge in relation to the following two subjects:

* Prevention of Child Sexual Abuse & Exploitation (CSAE)
* Disability Awareness

### **Prevention of Child Sexual Exploitation (CSAE)**

Tackling Child Sexual Abuse & Exploitation (CSAE) is a Government priority: All communities need to help prevent children and vulnerable people over 18 years old from becoming victims of these crimes.

To be able to answer the questions regarding CSAE, you will need to have read the booklet ***‘Together, we can stop Child Sexual Exploitation’*** produced by West Sussex County Council in partnership with West Sussex Safeguarding Children Board and SAFER West Sussex Partnership.

The questions in the test will focus on the following:

* What is Child Sexual Abuse & Exploitation (CSAE)
* A brief definition of CSAE
* Who is affected by it
* Where it can take place
* What are the signs to look out for
* If you have a concern then who to contact and what information will be useful
* Advice regarding working with vulnerable passengers

### **Disability Awareness**

There are approx. 10.5 million disabled persons in the UK of whom between 15% – 20% are wheelchair users. The Hackney Carriage and Private Hire trade provides an invaluable lifeline to elderly and disabled persons who are reliant on their services for everyday activities such as shopping, attending medical appointments, visiting family and friends, etc: It is vital that Licensed Drivers understand the challenges, needs, and requirements of the elderly and disabled.

## **Annex 1 – Hackney carriage and private hire policy**

This document with its appendices is the basis of knowledge required by Licence holders with Chichester District Council: [Hackney carriage and private hire policy - Chichester District Council](https://www.chichester.gov.uk/hackneycarriageandprivatehirepolicy)

## **Annex 2 – Some examples of places of interest**

If the place of interest is in the city itself or one of the Goodwood locations, it is strongly recommended that you familiarise yourself with the road names where it is. If the venue is outside the immediate city or elsewhere in the District, it is important you are aware in which village or town it is located, together with the main road to get there.

**Civic Buildings**

County Hall (West Sussex County Council offices)

East Pallant House (Chichester District Council offices)

Assembly Rooms (Chichester City Council offices)

Chichester Contract Services (CCS Westhampnett)

Chichester Crematorium

West Sussex County Council County Records Office

Police Station

Bus Station

**Hospitals**

St Richards Hospital

Nuffield Hospital

St Wilfrid’s Hospice

**Attractions in the city**

Chichester Festival Theatre

New Park Centre

Cineworld

Novium Museum

Pallant House Gallery

Westgate Leisure Centre

Chichester Cathedral

**Attractions outside the city**

Fishbourne Roman Palace

Cowdray Ruins, Midhurst

Goodwood Motor Circuit

Goodwood Racecourse

Goodwood House

Petworth House

Weald & Downland Open Air Museum

West Dean College

**Colleges/Universities**

Chichester College

University of Chichester

**Main Roads**

A27

A23

M23

A285

A259

A272

A286

A287

B2145

B2178

B2179

B2198

**Supermarkets**

Aldi

Lidl

Sainsbury

Tesco

Waitrose

Marks & Spencer

**Hotels**

Chichester Park Hotel

Crouchers Hotel

Goodwood Hotel

Spread Eagle Hotel

Premier Inn

The Seal

Travelodge

**Caravan Parks**

Seal Bay

Lakeside

**Pubs/ Restaurants**

The Nags Head

The Old Cross

The Park Tavern

The Chantry

The Dolphin & Anchor

Trents

The Shore Inn

The Star

The Anchor Bleu

**Towns and Villages**

Bosham

Bracklesham

Donnington

East Wittering

Fernhurst

Fishbourne

Funtington

Hunston

Midhurst

Petworth

Sidlesham

Selsey

Tangmere

West Wittering

**Locations outside the Chichester District**

Portsmouth Historic Dockyard

Southampton Docks

Heathrow Airport

Gatwick Airport

**Industrial Estates**

St James’

Terminus Road

Quarry Lane

Chichester Contract Services (CCS) Westhampnett

## **Annex 3 – Residential Road Names in Chichester**

New road names are added continually due to new developments in the District: It is recommended that you look up this information using an e-maps or a current street atlas for the District.