

Enquiry/Advice Service	Timescale	Fee	Fee for follow up advice
DUTY			
Duty Planning Officer Service <i>To advise on the appropriate pre-application route</i> 9am to 1pm Monday, Tuesday Thursday & Friday; 9am to 5pm on Wednesdays	Instant	Free	N/A
DO I NEED PLANNING PERMISSION / GENERAL ADVICE			
Do I Need Planning Permission (Householder) – Permitted development enquiries for development in the curtilage of a Dwellinghouse	15 working days	£97	N/A
Do I Need Planning Permission (Other) – Permitted development enquiries for commercial and residential proposals	15 working days	£150	N/A
Do I Need Advertisement Consent	15 working days	£50 for the first sign, £25 for each additional sign	N/A
Do I Need Listed Building Consent	10 working days	£150	N/A
Site Constraints Check	10 working days	£50	N/A
Validation Local List Advice Guidance on what you need to include with a planning application	10 working days	£100	N/A
PLANNING SURGERY SERVICE / MEETINGS			
Planning Surgery (Householder) <i>For enquiries for development in the curtilage of a dwellinghouse which would fall within a Householder Planning Application</i>	Set days per week (Two working days notice required)	£150	N/A

Planning Surgery (Minors) <i>For enquiries which would fall within a Minor Planning Application</i>	Set days per week (Two working days notice required)	£250	N/A
Planning Surgery (Majors) <i>For enquiries which would fall within a Major Planning Application</i>	Set days per week (Five working days notice required)	£500	N/A
Meeting following a Recent Application (Householder/Listed Building) <i>For discussions about an application which was determined or withdrawn in the previous 12 month. Meetings are arranged within 10 working days</i>	10 working days	£150	N/A
Meeting following a Recent Application (Minors) <i>For discussions about an application which was determined or withdrawn in the previous 12 month. Meetings are arranged within 10 working days</i>	10 working days	£250	N/A
Meeting following a Recent Application (Majors) <i>For discussions about an application which was determined or withdrawn in the previous 12 month. Meetings are arranged within 10 working days</i>	10 working days	£500	N/A
SPECIALIST ADVICE			
Written Tree Advice	15 working days	£95	N/A
Tree Advice On Site <i>Site visits are arranged within 10 working days of receipt of application form</i>	10 working days	£195	N/A
Listed building advice on minor works/maintenance	15 working days	£120	N/A
Listed Building Advice (on site) <i>Site visits are arranged within 10 working days of receipt of application form</i>	10 working days	£295	N/A

WRITTEN PRE-APPLICATION ADVICE			
Householder <i>Advice on the planning merits of extensions/alterations /outbuildings within the curtilage of a dwellinghouse</i>	20 working days	£110	£80 (up to 30 mins)
Adverts	20 working days	£140	£80 (up to 30 mins)
Shop Fronts	20 working day	£140	£80 (up to 30 mins)
Businesses at Home <i>Advice on the planning merits of a business use within the curtilage of a dwellinghouse</i>	20 working days	£175	£80 (up to 30 mins)
Replacement Dwellings <i>One-for-one replacement dwellings on the same application site</i>	20 working Days	£250	£80 (up to 30 mins)
Small Scale Minor e.g. 1-3 dwellings, non-residential (less than 500m2 gross floor space)	20 working Days	£375	£120 (up to 30 mins)
Large Scale Minor e.g. 4-9 dwellings, non-residential (500-999m2 gross floor space)	20 working Days	£750	£200 (up to 45 mins)
Small Scale Major e.g. 10-24 dwellings, non-residential (1000m2 - 1999m2 gross floor space)	Bespoke service/timetable to be agreed	£1,500 <i>Where a PPA is sought we will agree a bespoke fee</i>	£250 (up to 1hr)
Medium Scale Major e.g. 25-99 dwellings, non-residential (2000m2 - 4999m2 gross floor space)	Bespoke service/timetable to be agreed	£2,750 <i>Where a PPA is sought we will agree a bespoke fee</i>	£250 (up to 1hr)
Large Scale Major e.g. 100+ dwellings, non-residential (greater than 4999m2 gross floor space)	Bespoke service/timetable to be agreed	£5,750 <i>Where a PPA is sought we will agree a bespoke fee</i>	£250 (up to 1hr)