Chichester District Council

Site Constraints and Validation Advice Pre-Application Advice Form

What to expect from this service
- A written response in the form of a letter, email or notification
- A 10 working day timescale for response
- A response based on a desktop assessment on the information submitted. Further information may be requested if required to provide a response.

What not to expect from this service
- An analysis of a proposal or officer opinion as to issues or merits of a particular proposal
- Input from a Planning Officer
- A site visit or meeting
- A guaranteed outcome on a planning application
- Advice on whether the proposals would constitute permitted Development

Important:

Pre-application requests for advice will not be subject to any publicity but we may be obliged to release documents if we receive a Freedom of Information request or Environmental Information Request and our file notes will form part of the public file if an application follows.

In addition, in the event a formal application is submitted for the proposal the summary of the advice given shall be published.

Applicant Name and Address:	Agent Name and Address:
Name ....………..........	Name ....……...............……..............
Address ....……….................... ....………....................	Address ………........…….. ....……..........................……..
Tel No ....………..............	Tel No ....……........................…...........................
Email ....…….……..............	Email ....…….……..............

Site Address:

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Full Details of the Proposed Development: (Please continue over if required. Sufficient information regarding the proposed works must be provided to allow for a response)

Please indicate the type of Advice you require:

Site Constraints Check	**Validation Local List Advice**
Advice on the planning designations/constraints of a site	*Guidance on what you need to include with a planning application for a particular proposal*
£57 ☐	**£115** ☐

Total fee payable _____
(The total fee is the sum of all individual services selected)

I have made the appropriate fee to Customer Services by Debit Card and the payment authorisation code is……………………………

I enclose the relevant supporting documentation as outlined in the CDC Pre-Application Advice Scheme.

Location and Site Plans ☐

Sketch or Indicative Plans of the Proposal ☐

Full details of the proposal ☐

Any further information that you consider relevant:
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Signature ……………………………………………… Date ………………………………