

**INSPECTOR’S NOTES AND AGENDA FOR A PRE-INQUIRY MEETING**

**10.00am on Tuesday 17 October 2023**

**Chichester District Council (Tangmere) (No. 2)**

**Compulsory Purchase Order 2023**

**PINS Ref: APP PCU CPOP L3815 3321240**

**The meeting will be held virtually, and attendees will be forwarded joining instructions closer to the date.**

**Notes**

1. The Pre-Inquiry Meeting will be led by the Inquiry Inspector, Helen Heward, a Chartered Town Planner and Planning Inspector appointed by the Secretary of State.
2. The purpose of a Pre-Inquiry Meeting is to provide an opportunity to discuss and agree how the Inquiry is to be managed and programmed, and to ensure that the Inquiry will be conducted in an efficient, effective and inclusive manner.
3. The discussion will be procedural and administrative in nature.
4. The meeting will consider the practicalities of the event, discuss arrangements for presentation of evidence and related matters, including details of a programme for the Inquiry, and will address any questions in those regards.
5. Substantive evidence about the Order will not be discussed at the Pre-Inquiry Meeting. There will be no discussion as to the merits of respective cases, and the Inspector will not hear any evidence. Rather
6. The subsequent Inquiry will be held in person and is set to open at 10.00am on Tuesday 12th December 2023. The Inquiry will continue 13 and 14 December and then 9-11 January and 23-25 January 2024 as required.
7. Whilst examining the Order as a whole, the Inspector will be seeking to ensure that the Inquiry should particularly address those specific areas where there remains dispute, and continuing discussions between the parties around those matters are encouraged.
8. Following the CMC and agreed actions arising, the Inspector, in conjunction with the Programme Officer, will produce a detailed working programme for the Inquiry.
9. The agenda for the discussion at the Pre-Inquiry Meeting is as follows.
10. Welcome and Introductions.
11. Confirmation of discharge of procedural requirements and publicity.
12. Confirmation of venue for the Inquiry.
13. Outstanding objections - status and form.
14. Parties wishing to speak at the Inquiry including likely witnesses and time estimates: -
	* Acquiring Authority (number of witnesses and advocate)
	* Qualifying Objectors (number of witnesses and advocates)
	* Other Parties (number of witnesses and advocates)
15. Format and Running Order of the Inquiry.
16. Site Visits.
17. Inquiry Timetable.
18. Review of expected sitting days.
19. Evidence yet to be submitted.
20. Deadlines for submission of Evidence and Statements (or Proofs) of Evidence of those speaking at the Inquiry.
21. Core Document Library/Inquiry Documents.
22. Contingency for moving to a virtual platform.
23. Any other Questions or Matters.

Helen Heward

Inspector