# Privacy notice for Body Worn Video associated with the Health and Environmental Protection Teams

## What personal data do we collect?

Chichester District Council (CDC) manages personal data in accordance with the General Data Protection Regulation (GDPR) 2016 and is a public authority as defined within the GDPR. CDC is both the data controller and processor in the current context.

Whether CDC is the data controller or the data processor, we are committed to doing the right thing when it comes to how we collect, use and protect your personal data.

**The personal data we collect may include:**

* your name,
* your address
* email address,
* phone numbers,
* date of birth
* gender
* and any other personal information you tell us while being recorded

We will protect your privacy and any personal data that you provide in relation to the work we undertake and your contact with us will be stored securely and used only for the correct purposes.

## Why we need your information and how we use it

The information will be captured by body worn video camera (BWV) utilised for the purposes of aiding the collection of evidence during Environmental Health visits and inspections, or where it is believed an offence has been committed. The cameras may be used to capture footage of individuals and used for identification purposes.

This footage could be used in the event of any formal action taken in the Courts. It also acts as protection for the officer in the case of incidents of abuse and/or violence

## Legal basis

We rely on GDPR Article 6 (1) (c) “processing is necessary for compliance with a legal obligation to which the controller is subject; and Article 6 (1) (e) “processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;

Who your information may be shared with

Designated Environmental Health Officers and Managers of the Environmental Protection, Health Protection and Housing Teams. Data will, where a case demands, be shared by council officers with the Police, the Environment Agency (EA) and the Inshore Fisheries & Conservation Authority (IFCA.)

## How we protect your information

Your data are stored in a computer that is only accessible by designated officers and managers.

## Your right of access

You have the right to obtain from the data controller confirmation as to whether or not personal data concerning you is being processed and other information such as why and how it is being processed. Where this is the case, you have a right to access the data we hold and can contact us using the contact details in the 'How to contact us' section.

## How long we keep your information

For thirty days, or longer where the case is ongoing. Where the case is ongoing the data could be retained for significant periods. Where the case is not ongoing the data are deleted by the software after thirty days.

## How you can contact us

If you would like to discuss anything in this privacy notice, please contact the Health and Environmental Protection team, either by email at [environmental.protect@chicheter.gov.uk](mailto:environmental.protect@chicheter.gov.uk)  or by phone on 01243 534734

## Your rights

You have certain rights under UK data protection legislation, including:

* The right to be informed
* The right of access
* The right to rectification
* The right to erasure
* The right to restrict processing
* The right to data portability
* The right to object
* Rights in relation to automated decision making and profiling.

If you have a concern about the way we are collecting or using your personal data, we request that you raise this with us in the first instance. Alternatively, you can contact the [Information Commissioner's Office(opens in a new window)](https://ico.org.uk/make-a-complaint/).